BACCALAUREATE SOCIAL WORK PROGRAM, UMBC
COURSE OF STUDY - ADVISING CHECKLIST

This checklist is for advisement purposes. Students are ultimately responsible for making sure they have met **all** requirements for graduation. Please consult your degree audit**. It is important to meet with your faculty advisor every semester.

Student: E-mail:

Address: Phone:
(Please complete if **new** student or for **change of address**)

Date Initiated: _____   Dates Updated: _____   _____   _____
(Advisor initial)   (Advisor initial)

University Requirements: _____GEP   ____ GFR

Review of General Requirements: _____ Date:

GPA at time of registration for SOWK 397: **_____**   *GPA at time of registration for field placement:*

Comments:

SOCIAL WORK REQUISITES: (☐) Check when completed

	Completed (☐)	Semester	Year
PSYC 100			
ECON or POL SCI			
STATISTICS*			

*(STAT 121, SOCY 301, AFST 201 OR APPROVED EQUIVALENT)

	Completed (☐)	Semester	Year
SOCY 101			
HUMAN BIOLOGY*			

*(PBHL 200, BIO 107, 108 [do not fill GEP req.], BIOL 101, 106, 109, 123, 141 OR APPROVED EQUIVALENT)

SOCIAL WORK CORE COURSES:

	Completed (☐)	Semester	Year
SOWK 240 OR 250			
SOWK 260			
SOWK 360			
SOWK 388			
SOWK 389			
SOWK 397			
SOWK 470*			

*(Equivalent courses to SOWK 470 Research- AFST 301, HAPP 300, SOCY 300, PSYC 311, POLI 301)

	Completed (☐)	Semester	Year
SOWK 480			
SOWK 481			
SOWK 482			
SOWK 483			
SOWK ELECTIVE*			

*(3 elective social work credits are required at 300-400 LEVEL)

MINOR OR SECOND MAJOR:

Minor or
Major _____

**Please review your Degree Audit before meeting with your advisor, learn how to access at http://registrar.umbc.edu/services/degree-audit/

(Revised: 11/2021)

SOCIAL WORK - CALCULATION OF CUMULATIVE GRADE POINT AVERAGE

To qualify for social work field instruction (SOWK 480), students must have a cumulative grade point average of at least 2.50 by the end of the spring semester preceding the beginning of field placement. Field internship begins only in the fall semester.

The calculation of the overall GPA for field instruction *eligibility is based on a combination of transfer grades and UMBC grades.* Transfer grades for internship courses are treated as a "pass" as opposed to a letter grade since the UMBC social work program offers field education courses on a pass/fail basis only.

The steps below are offered as a guide for students who may wish to calculate their combined (transfer grades + UMBC grades) cumulative grade point average.
1.   Find the quality point value for each course taken by multiplying the number of credits assigned to each course by the value for each grade (A=4, B=3, C=2, D=1, F=0, P=0)

Example: Course   Credit   Grade   Quality Points
        ENGl00   3   X   B (3)   =   9

2.   Add together the quality point values of all courses to determine the total quality point value.

Example: Course   Credit   Grade   Quality Points
        ENGl00   3   X   A (4)   =   12
        CHEM101   4   X   D (1)   =   4
        ECON101   3   X   P (0)   =   0
        SPAN201   4   X   B (3)   =   12
        MATH106   3   X   F (0)   =   0

Total number attempted credits: 14   Total quality point value: 28   Total earned credits = 14

Finally, divide the total quality point value by the total number of credits attempted to determine the grade point average.
        Total quality point value = 28 = 2.0 GPA
        Total credits attempted   14

Note: If a course is repeated, only the higher grade is used in computing the cumulative GPA. Transfer credits, courses <u>passed</u> under the Pass/Fail option, and zero credits courses are <u>not</u> included in the computation of the GPA. They are listed on the permanent record, however. Institutional credit courses are computed in the semester GPA, but are not computed in the cumulative GPA. Courses failed under the pass/fail system are computed in the GPA.

Worksheet

Current Transcript				Projected GPA (estimated grades - future semester)		
Credits Attempted		Quality Points				
_____	A x 4 =	_____		_____	A x 4 =	_____
_____	B x 3 =	_____		_____	B x 3 =	_____
_____	C x 2 =	_____		_____	C x 2 =	_____
_____	D x 1 =	_____		_____	D x 1 =	_____
_____	F x 0 =	_____		_____	F x 0 =	_____
_____	◄Total►	_____		_____	◄Total►	_____
GPA	_____			GPA	_____	

Comments: _____

                _____

                _____