UMBC

Safety in the Field Student Checklist

The most important thing you can do to keep yourself safe this year is to have a discussion with your field instructor regarding safety. Please review this handout and find a time to discuss the topics below with your instructor. Once you have had the discussion, please have your field instructor sign and date this document, sign and date it yourself, and submit it to your faculty field liaison with your Learning Contract.

Safety questions to discuss with your field instructor:

\_\_\_ What tips do you have for entering and leaving the building safely (especially after dark)?

\_\_\_ Where are emergency numbers posted (police, fire, poison control)?

\_\_\_ How does the agency deal with clients who are under the influence (drugs/alcohol)?

\_\_\_ How should I handle a blood related incident (bloody noses etc.)?

\_\_\_ Is there an internal code for asking for help in the agency?

\_\_\_ What do I do if I need help while in the agency or while in the community?

\_\_\_ What are the procedures for fire or severe weather?

\_\_\_ How do I know if the agency is open or closed in the event of severe weather?

\_\_\_ What should I do if a client becomes very upset or agitated?

\_\_\_ What should I do if I think someone has a weapon?

\_\_\_ Where should I store my personal items?

\_\_\_ Who should I notify when I leave the agency so somebody knows where I am?

\_\_\_ What tips do you have related to safety with regard to home visits?

\_\_\_ Does this agency have any written policies and procedures related to issue? Can I have

 a copy?

Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Field Instructor Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 The UMBC Field Education Program thanks Judith Stafford from Morehead State University for sharing the safety policies which were used in developing this safety checklist.